

BUTTON CONTEST CHAIR:

This position is appointed by the president. It is a non-voting member of the Board of Directors. The purpose of this position is to organize and manage the annual button contest.

Ongoing responsibilities:

1. Determine the theme and shape for the year's contest.
2. Arrange for a committee to judge the entries.
3. Revise forms for entries and rules for judging as needed.
4. With the assistance of the publicity chair and the communications chair arrange for the distribution of applications and flyers to encourage entries at all AMTNJ events.
5. Hire a graphics artist to do art work and a button manufacturer to produce the button.
6. Attend Board of Directors meeting whenever possible and make a report.

Monthly responsibilities:

April/June

Begin judging for contest. Arrange printing of new buttons.
Notify AA of teacher winner.
Buy or get donated calculators to winners before end of the school year.

October

Attend the Two-Day conference. Reveal new winning buttons as well as a flyer with the new design for the following year. Put flyer on website and ask AA to send this out in a mailing at her convenience (perhaps with something else)

November

Arrange with sales chair for buttons to be delivered to NJEA convention for the AMTNJ booth.